

**WEST VIRGINIA DIVISION OF CORRECTIONS
1409 GREENBRIER STREET
CHARLESTON, WV 25311
ATTENTION: SANDI JAYNES
PHONE: 304 558 2036, EXT 53492**

**WEST VIRGINIA PAROLE BOARD
1409 GREENBRIER STREET
SUITE 220
CHARLESTON, WV 25311
PHONE: 304 558 6366**

VICTIM REQUEST FOR NOTIFICATION

I, _____ am requesting to be notified if inmate
_____, is paroled, discharges sentence, escapes, or dies.
Name of inmate _____

Print your name

Address

City

State

Zip

Telephone

I understand if my address changes, I need to notify the West Virginia Division of Corrections and the West Virginia Parole Board immediately.

Signature

Date

Please Return To:

Sandi Jaynes, Victim Services Manager
WV Division of Corrections
1409 Greenbrier Street
Charleston, WV 25311
Phone: 304-558-2036 ext. 53492
Fax: 304-558-5934